



## COUNTY SANITATION DISTRICTS OF LOS ANGELES COUNTY

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STEPHEN R. MAGUIN  
*Chief Engineer and General Manager*

June 3, 2008

File No. 31-150.13.10

Boards of Directors  
County Sanitation Districts  
Nos. 27 and 35 of  
Los Angeles County

Directors:

### **Consolidated Agenda**

The consolidated agenda includes the following items for the regular meetings of the Boards of Directors of the Districts meeting Tuesday, June 10, 2008.

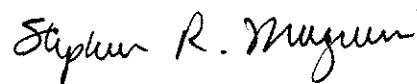
1. Approval of Minutes. Copies of these minutes have been provided to each of the Directors.
2. Approval of Departmental Invoices. A departmental invoice is an internal document that transfers each District's proportionate share of expenditures made by District No. 2, the administrative District, on behalf of the participating Districts in accordance with the authority granted through the approved annual budget and applicable joint powers agreements. During the month, charges are made to a clearing account which is administered by District No. 2 and then are distributed at month end according to said agreements.
3. Receive and Order Filed the Comprehensive Annual Report for Fiscal Year 2006-07. Copies of the Districts' Comprehensive Annual Report for the year ended June 30, 2007, which includes the annual audit required by state and federal laws, have been provided to each of the Directors.
4. Appropriations Limit (3). The Constitution of the State of California, which was amended in November 1979, places a constitutional limit on the authorization to expend the proceeds of taxes levied by state and local government in California. In January 1981, the Government Code was amended to require the governing body for each local jurisdiction to establish, by resolution, an appropriations limit for each fiscal year. The appropriations limit for fiscal year 2008-09 has been determined by adjusting the previous limit for fiscal year 2007-08, based upon change factors for service area population increases and the change in the California Personal Per Capita Income. The appropriations limit has also been adjusted to include the increased costs of complying with federal requirements (mandated costs). This is in accordance with the procedures outlined in Article XIII B and Section 7910 of the California Government Code. The calculations are shown in Exhibit No. 1.
- 5., 6., 7. 2008-09 Budget Matters. Attached are copies of the proposed budgets for fiscal year 2008-09 with a breakdown of the items included in each sewerage system budget. Each budget has been prepared to show necessary expenditures for the fiscal year July 1, 2008 to June 30, 2009 and cash flow requirements for the following six-month period until future income becomes available. Budget resources for District No. 27 include cash on hand, bond proceeds, interest, and a pro rata share of ad valorem tax. Budget resources for District No. 35 include cash on hand and interest.

The sewerage system budget has been prepared in accordance with the Joint Administration Agreement. In the case of Districts which contract with the City of Los Angeles for sewerage service (District No. 27) or for Districts which are inactive (District No. 35), the Joint Administration Agreement states that these Districts shall pay one one-hundredth of one percent of all joint expenses.

District No. 27 currently owns and operates trunk sewers and a pumping plant within the District. However, the District does not own or operate any treatment and disposal facilities. The District contracts for these services with the City of Los Angeles. The District's staff has no direct control over the City of Los Angeles' costs. Thus, the portion of the proposed budget attributable to disposal O&M and capital is a direct reflection of the City of Los Angeles' operation and maintenance costs.

The local sewer O&M cost reflects the cost of operating and maintaining the District's local pumping plant. However, the District is evaluating the feasibility of constructing a gravity sewer that would eliminate the need for the pumping plant. If this project is deemed to be environmentally and financially feasible, its construction will significantly decrease the local sewer O&M cost. The capital cost of the proposed sewer will be funded with available bond proceeds.

Very truly yours,



Stephen R. Maguin

SRM:ew

Enclosures

cc: Dan Hyde  
Alisa Katz  
Susan Nissman  
Paul Novak  
Norm Hickling

Notice and Agenda

REGULAR MEETING — BOARD OF DIRECTORS — COUNTY SANITATION DISTRICTS  
NOS. 27 AND 35

To be held in the HEARING ROOM  
OF THE BOARD OF SUPERVISORS  
Kenneth Hahn Hall of Administration, Los Angeles, California

TUESDAY		June 10, 2008		At 9:30 A.M.
ANTONOVICH	KNABE	BURKE (Chairperson)	MOLINA	YAROSLAVSKY

1. Recommendation: Approve minutes of the regular meetings held March 11, 2008 (both Districts).
2. Recommendation: Approve departmental invoices as follows:

	<u>February 2008</u>	<u>March 2008</u>	<u>April 2008</u>
District No. 27 (3)	\$5,616.89	\$5,039.38	\$5,063.82
District No. 35 (5)	237.29	272.86	234.52
3. Recommendation: Receive and Order Filed Comprehensive Annual Report for Fiscal Year 2006-07.
4. Recommendation: Establish Appropriations Limit for Fiscal Year 2008-09 as Required by California Government Code Section 7910 Utilizing the Population Change within Sanitation District No. 27 (3) at \$662,761.
5. Recommendation: Adopt Operating Fund Budget for Fiscal Year 2008-09 (both Districts).
6. Recommendation: Adopt Resolution Requesting Tax Levy for Operating Fund in District No. 27 (3) at \$244,000.
7. Recommendation: Authorize Appropriations in the Operating Fund per Budget (Both Districts).

Adjourn

COUNTY SANITATION DISTRICTS OF LOS ANGELES COUNTY

**DEPARTMENTAL INVOICE**

FOR THE MONTH ENDED 2/29/08

To: County Sanitation District No. 27  
(Org. Receiving Services)

Date Service Accrued: Feb. 29, 2008

From: County Sanitation District No. 2  
(Org. Providing Services)

Date Prepared: Mar. 19, 2008

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DESCRIPTION

District No. 27 share of expenditures made by District No. 2, the administrative District, in accordance with the authority granted through the approved annual budget and applicable Joint Powers Agreement:

DEBIT:

Operation & Maintenance	\$	5,512.88
Joint Administration - Capital		27.64
Local - Capital		76.37

Total of all charges	\$	<u>5,616.89</u>
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Recap 032

Document No. 330

Date Board Approved: \_\_\_\_\_

COUNTY SANITATION DISTRICTS OF LOS ANGELES COUNTY  
**DEPARTMENTAL INVOICE**  
FOR THE MONTH ENDED 2/29/08

To: County Sanitation District No. 35  
(Org. Receiving Services)

Date Service Accrued: Feb. 29, 2008

From: County Sanitation District No. 2  
(Org. Providing Services)

Date Prepared: Mar. 19, 2008

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DESCRIPTION

District No. 35 share of expenditures made by District No. 2, the administrative District, in accordance with the authority granted through the approved annual budget and applicable Joint Powers Agreement:

DEBIT:

Operation & Maintenance	\$ 209.40
Joint Administration - Capital	27.89

Total of all charges	<u>\$ 237.29</u>
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Recap 032

Document No. 336

Date Board Approved: \_\_\_\_\_

COUNTY SANITATION DISTRICTS OF LOS ANGELES COUNTY  
**DEPARTMENTAL INVOICE**  
FOR THE MONTH ENDED 3/31/2008

To:	<u>County Sanitation District No. 27</u> (Org. Receiving Services)	Date Service Accrued:	<u>Mar. 31, 2008</u>
From:	<u>County Sanitation District No. 2</u> (Org. Providing Services)	Date Prepared:	<u>April 17, 2008</u>

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DESCRIPTION

District No. 27 share of expenditures made by District No. 2, the administrative District, in accordance with the authority granted through the approved annual budget and applicable Joint Powers Agreement:

DEBIT:

Operation & Maintenance	\$ 4,942.15
Joint Administration - Capital	73.42
Local - Capital	23.81

Total of all charges	<u>\$ 5,039.38</u>
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Recap 036

Document No. 369

Date Board Approved: \_\_\_\_\_

COUNTY SANITATION DISTRICTS OF LOS ANGELES COUNTY  
**DEPARTMENTAL INVOICE**  
FOR THE MONTH ENDED 3/31/2008

To:	<u>County Sanitation District No. 35</u> (Org. Receiving Services)	Date Service Accrued:	<u>Mar. 31, 2008</u>
From:	<u>County Sanitation District No. 2</u> (Org. Providing Services)	Date Prepared:	<u>April 17, 2008</u>

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DESCRIPTION

District No. 35 share of expenditures made by District No. 2, the administrative District, in accordance with the authority granted through the approved annual budget and applicable Joint Powers Agreement:

DEBIT:

Operation & Maintenance	\$ 199.21
Joint Administration - Capital	73.65

Total of all charges	<u>\$ 272.86</u>
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Recap 036

Document No. 375

Date Board Approved: \_\_\_\_\_

COUNTY SANITATION DISTRICTS OF LOS ANGELES COUNTY

**DEPARTMENTAL INVOICE**

FOR THE MONTH ENDED 4/30/2008

To: County Sanitation District No. 27  
(Org. Receiving Services)

Date Service Accrued: April 30, 2008

From: County Sanitation District No. 2  
(Org. Providing Services)

Date Prepared: May 22, 2008

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DESCRIPTION

District No. 27 share of expenditures made by District No. 2, the administrative District, in accordance with the authority granted through the approved annual budget and applicable Joint Powers Agreement:

DEBIT:

Operation & Maintenance	\$	5,032.48
Joint Administration - Capital		31.34

Total of all charges	\$	<u>5,063.82</u>
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Recap 040

Document No. 408

Date Board Approved: \_\_\_\_\_



COUNTY SANITATION DISTRICTS OF LOS ANGELES COUNTY  
**DEPARTMENTAL INVOICE**  
FOR THE MONTH ENDED 4/30/2008

To: County Sanitation District No. 35  
(Org. Receiving Services)

Date Service Accrued: April 30, 2008

From: County Sanitation District No. 2  
(Org. Providing Services)

Date Prepared: May 22, 2008

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DESCRIPTION

District No. 35 share of expenditures made by District No. 2, the administrative District, in accordance with the authority granted through the approved annual budget and applicable Joint Powers Agreement:

DEBIT:

Operation & Maintenance	\$ 203.06
Joint Administration - Capital	31.46

Total of all charges	<u>\$ 234.52</u>
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Recap 040

Document No. 414

Date Board Approved: \_\_\_\_\_

# EXHIBIT 1

## SUMMARY OF 2008-09 APPROPRIATIONS LIMIT FOR SANITATION DISTRICT NO. 27

DISTRICT NUMBER	2007-08 APPRO. LMT. EXCLUDING MANDATED COSTS	POPULATION CHANGE FACTOR	APPRO. LMT.* CHANGE FACTOR	2008-09 APPRO. LMT. EXCLUDING MANDATED COSTS	2008-09 MANDATED COSTS	2008-09 APPRO. LMT. INCLUDING MANDATED COSTS	ESTIMATED AD VALOREM TAX REVENUES
27	\$ 629,442	1.00860	1.0519	\$ 662,091	\$ 670	\$ 662,761	\$ 240,000

\*This column represents the net change resulting from the percent change in population and the percent change in Per Capita Income of 4.29%, and for illustrative purposes is rounded to the fourth significant digit.

**COUNTY SANITATION DISTRICT NO. 27 OF LOS ANGELES COUNTY  
SEWERAGE SYSTEM FINAL BUDGET FOR 2008-09**

**REQUIREMENTS FOR FISCAL YEAR  
JULY 1 THROUGH JUNE 30:**

**APPROPRIATION:**

**2008-09**

O&M - Joint Administration	\$	2,000
O&M - Technical Services		3,000
O&M - Contract Disposal		69,000
O&M - Local District Sewers		64,000
Capital - Joint Administration		1,000
Capital - Local Capital		405,000
Capital - Disposal to City of Los Angeles		104,000
Bond Repayment		66,000
Contingency for Emergency		10,000
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	\$	724,000

**CASH FLOW REQUIREMENT (for period  
JULY 1 THROUGH DECEMBER 31)**

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175,000

**TOTAL BUDGET:**

\$ 899,000

**ESTIMATED CASH AND REVENUE:**

Cash on Hand July 1	\$	145,000
Taxes		240,000
Transfer of Bond Proceeds		504,000
Interest		10,000
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TOTAL RESOURCES:	\$	899,000

**COUNTY SANITATION DISTRICT NO. 27 OF LOS ANGELES COUNTY**  
**JULY 1, 2008 THROUGH JUNE 30, 2009**

**PROPOSED CAPITAL PROJECTS**

<b>JOINT ADMINISTRATION:</b>		\$	1,000
<b>LOCAL:</b>			
2. District 27 Gravity Sewer	\$	400,000	
2. District 27 Pumping Plant		<u>5,000</u>	
			\$ 405,000
<b>DISPOSAL TO CITY OF LOS ANGELES:</b>			<u>104,000</u>
<b>TOTAL PROPOSED CAPITAL PROJECTS:</b>		<b>\$</b>	<b>510,000</b>

**Bond Fund**

Beginning Balance	\$	834,000
Interest		44,000
Expenses		<u>(504,000)</u>
Ending Balance	\$	374,000

**Future Obligations Fund**

Beginning Balance	\$	536,000
Interest		32,000
Expenses		<u>-</u>
Ending Balance	\$	568,000

**COUNTY SANITATION DISTRICT NO. 35 OF LOS ANGELES COUNTY  
SEWERAGE SYSTEM FINAL BUDGET FOR 2008-09**

**REQUIREMENTS FOR FISCAL YEAR  
JULY 1 THROUGH JUNE 30:**

**APPROPRIATION:**

**2008-09**

O&M - Joint Administration	\$ 2,000
Capital - Joint Administration	1,000
Future District Activities	<u>9,000</u>

TOTAL BUDGET:	\$ 12,000
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**ESTIMATED CASH AND REVENUE:**

Cash on Hand July 1	\$ 11,000
Interest	<u>1,000</u>

TOTAL RESOURCES:	\$ 12,000
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